

# Wyoming Department of Education

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### MEMORANDUM NO. 2010-179

**TO:** School District Superintendents

District PAWS Coordinators Accredited Institution Directors

**Principals** 

**FROM:** Lesley Wangberg, Director of Assessment

Standards and Assessment Division

**DATE:** October 8, 2010

**SUBJECT:** Access to PAWS Reports on PearsonAccess

#### TIME SENSITIVE INFORMATION

On Friday, October 8, 2010, Pearson will post the PAWS 2010 Traffic Signal, Demographics and Summary PDFs on PearsonAccess (www.pearsonaccess.com). The following reports will be available: Combined Traffic Signal School Rosters, Demographic Report, Summary Report, and Mathematics, Reading, Science Traffic Signal and Writing Skills School Rosters. Instructions on how to access each report are listed below.

## Published Reports: PDF (Summary & Demographics)

- 1. Log into PearsonAccess (<u>www.pearsonaccess.com</u>) with your User Name and Password
- 2. Click on the Test Results tab
- 3. Click on the View Published Reports
- 4. Click on the View by link in which you wish to access reports (i.e. district, public school, teacher, etc)
- 5. Click on the appropriate Published Report link
- 6. Click on either open or save file in the pop up box

## Published Reports: PDF (Traffic Signal)

- 1. Log into PearsonAccess (<u>www.pearsonaccess.com</u>) with your User Name and Password
- 2. Click on the Test Results tab

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- 3. Click on the View Published Reports
- 4. Click on the View by Public Schools link
- 5. Click on the appropriate Published Report link
- 6. Click on either open or save file in the pop up box

If you are unable to access your reports on PearsonAccess, please contact the Pearson Customer Support Center at 1-877-847-2920.

If you have questions about information contained on the PAWS reports located on PearsonAccess, please contact Melissa Irvine at (307) 721-1926 mirvin@educ.state.wy.us at the Wyoming Department of Education (WDE).

The WDE greatly appreciates your efforts toward improving education in Wyoming and looks forward to working together with all districts in the coming year.

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